

Student Awards Agency Scotland
Saughton House, Broomhouse
EDINBURGH, EH11 3UT
0300 555 0505 www.saas.gov.uk

SAAS is bound by the Data Protection Act. This means we cannot discuss any aspect of a student's account with anyone other than the student without the student's consent. Students can give us consent by filling in the attached form and agreeing a password with the third party (for example parents, husbands, wives, civil partners and student advisers).

Without this consent, third parties can contact SAAS to ask for general information only.

Please note: consent is only valid for the academic session in which we receive the consent form. You must fill in a new consent form for each academic session. You can cancel the consent at any time by making a request in writing.

For more information, please contact us on 0300 555 0505.

Third party consent form

Please note that you must fill in all the fields below.

Student	
SAAS student reference number	<input type="text"/>
SAAS online username <i>Online-applicants only</i>	<input type="text"/>
Full name	<input type="text"/>
Date of birth	<input type="text"/>
Full address <i>including postcode</i>	<input type="text"/>

Authorised person	
Relationship to student	<input type="text"/>
Full name	<input type="text"/>
Full address <i>including postcode</i>	<input type="text"/>

Please give us a unique password. The person you have given permission to contact us on your behalf, must give us the password before we can speak to them. This should **not** be the password you have for your online account.

Password

- I, the student, confirm that I am the holder of the above account;
- I authorise the Student Awards Agency Scotland to release my personal information (including any sensitive information) to the authorised person named above; and
- I understand that this consent will last only for the current academic session only.

Signature

Date

Please scan and upload this form via the document upload service on our website, www.saas.gov.uk, or you can post it to us.